

HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION MINUTES
March 11, 2009

The Highland Redevelopment Commission (“Commission”, “RC”) met in Study Session on Wednesday, March 11, 2009 at 6:36 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. The Study Session was called to order by President Adam Gawlikowski. The minutes were prepared by Cecile Petro, Redevelopment Director.

ROLL CALL: Present on silent roll call included Commissioners: Adam Gawlikowski, Selena Rich, Tom Crowel, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley and Highland School Board Member Lawrence Vassar. Greg Kuzmar was absent without notice.

General Substance of the Study Session

The Commission discussed the **agenda** for the public meeting. Comments were made on how detailed the minutes should be for the Study Sessions. The Commission also discussed whether or not the Public Meeting should be recorded. The Commission will discuss this further at their next full Study Session. There were no comments on the Claims.

Attorney Carol Green-Fraley stated that she had a conversation with the contractor for **Aide Rentals and Sales II** and he informed her that the project is on hold.

The Director informed the Commission that Commissioner Kuzmar and she will meet with the Town Council on Monday, March 16, 2009 to receive a sense of the Council regarding the **Architectural and Design Standards and Guidelines** per the Plan Commission’s request.

ADJOURNMENT: The Study Session was adjourned at 7:15 PM for the Public Meeting.

**HIGHLAND REDEVELOPMENT COMMISSION
PUBLIC MEETING
March 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) met in a Public Meeting on March 11, 2009 at 7:16 PM in the Council Chambers within the Municipal Building at 3333 Ridge Road, Highland, Indiana. Redevelopment Commission President Adam Gawlikowski called the meeting to order.

ROLL CALL:

Present on roll call included Redevelopment Commissioners Adam Gawlikowski, Tom Crowel, Selena Rich, and Dominic Noce. Also in attendance were Attorney Carol Green-Fraley, Highland School Board Member Lawrence Vassar, and Economic Development Commissioner George VandeWerken. Commissioner Kuzmar entered the meeting at 7:35 PM. Taking minutes for the meeting was Redevelopment Director Cecile Petro.

MINUTES OF PREVIOUS SESSIONS:

Commissioner Noce made a motion to accept the minutes as prepared for the Public Meeting and Study Session of February 11, 2009 and the Study Session of February 25, 2009. Commissioner Crowel seconded the motion. **Motion carried 4 ayes and 0 nays.**

SPECIAL ORDERS:

President Gawlikowski stated that he would like to nominate himself for the position of President. Commissioner Noce made the motion for unanimous approval of Commissioner Gawlikowski as President of the Redevelopment Commission. Commissioner Crowel seconded the motion. **Motion carried 4 ayes and 0 nays.**

Commissioner Noce made a motion to nominate himself for Vice-President. Commissioner Rich seconded the motion. **Motion carried 4 ayes and 0 nays.**

Commissioner Kuzmar was called on the telephone and asked if he would like to be considered for Secretary. He stated that he would. Commissioner Rich made a motion to nominate Commissioner Kuzmar as Secretary. Commissioner Noce seconded the motion. **Motion passed 4 ayes and 0 nays.**

COMMUNICATIONS: None

UNFINISHED BUSINESS AND GENERAL ORDERS: None

NEW BUSINESS:

ACTION TO PAY ACCOUNTS PAYABLE VOUCHERS:

Commissioner Noce made a motion to accept accounts payable claims as presented. Commissioner Rich seconded the motion. **Motion passed 4 ayes and 0 nays.**

BUSINESS FROM THE COMMISSIONERS:

President Gawlikowski stated that he had reviewed the Highland Code for Redevelopment and would like the Commissioners to consider having a Treasurer for the Redevelopment Commission. Discussion ensued. This item will be taken up at the next full Study Session.

PUBLIC COMMENTS: None

NEXT MEETING:

The Redevelopment Commission will meet in a Public Meeting on April 8, 2009 with a Study Session before and following the Public Meeting. The next full Study Session will be March 25, 2009 at 6:30 PM.

ADJOURNMENT:

Commissioner Noce made a motion to adjourn. Commissioner Rich seconded the motion. **By a unanimous voice vote the meeting was adjourned at 7:38 PM.**

**HIGHLAND REDEVELOPMENT COMMISSION
STUDY SESSION RECONVENED
March 11, 2009**

The Highland Redevelopment Commission (“Commission”, “RC”) reconvened at 7:40 PM in the Downstairs Conference Room of the Municipal Building at 3333 Ridge Road, Highland, Indiana.

ROLL CALL: Present on silent roll call included Commissioners: Dominic Noce, Greg Kuzmar, Tom Crowel, Selena Rich, and Adam Gawlikowski. Also in attendance were Economic Development Commissioner George VandeWerken and Redevelopment Director Cecile Petro.

General Substance of the Study Session

Commissioner Gawlikowski began the Study Session by **welcoming** the Commissioners. The Commissioners talked about their backgrounds, skills, and why they wanted to be on the Commission. President Gawlikowski passed out the following list of questions to initiate discussion:

1. What relationship background do you have with any member of the Highland Town council that inspired that person to appoint/or nominate you to the Redevelopment commission?
2. What specific contributions in skills/talents do you commit to bring to the RC?
3. Have you served on any other municipal commissions in the past?
4. Do you have any specific goals as a member of the Redevelopment Commission?

The Director informed the Commissioners about future **lighting along Kennedy Avenue** once the reconstruction was finished. She stated that the present plans call for “cobra” style lighting only without decorative lighting. Decorative lighting interspersed with cobra lighting will cost an additional \$350,000 and is not a part of the current 80% federal/20% local funding plan for the Kennedy Avenue reconstruction. Commissioners

discussed several alternatives and the Director will contact First Group to obtain further information.

Commissioners discussed the progress on the **Commercial Realtor Breakfast**. The Director will look into two locations, the Hi-Fi Roadhouse and St. James Hall. A tentative date for the breakfast or possible luncheon will be April 30, 2009. The Director will keep the Commission informed of her progress.

The Commission returned to their previous discussion on the **Design Standards**. Members of the Commission will contact Councilmen regarding information they would like to receive at that meeting.

Adjournment: The Study Session was adjourned by voice vote at 10:25 PM.